
MAIL SERVICE

Incoming Mail:

Incoming mail distribution is handled by the United States Postal Service for all four buildings in Metropoint. Contact the United States Postal Service regarding Saturday mail delivery.

As a convenience to Metropoint tenants, there are mailboxes available on a first-come basis. These boxes are primarily for tenants who are not in their suite daily, as the mail carrier does not deliver mail to any unoccupied suites.

Outgoing Mail:

Outgoing mail for Metropoint may be dropped into a mail drop box in each building as follows:

<u>Building</u>	<u>Drop Box Location</u>
600	Basement
400	Basement
300	Outside Mailbox - South Side of Building
435	1 st Floor

There is also an outside United States Post Box located at the south corner of the 300 Building. The United States Postal Service picks up the mail from these locations at approximately 4:30pm Monday through Friday.

Additional Information:

For further information, please contact the United States Postal Service Golden Valley Branch, 7701 Golden Valley Road, Golden Valley, MN 55427, 952-285-5372.

Express Mail:

- FedEx Drop Box
 - 400, 435, and 600 Buildings - Located in the basement/1st floor
- UPS Drop Box
 - 600 Building – Located in the basement